

ADD ROOMMATE REQUEST

Date: _____

To: Fort Knox Property Management, LLC, agent for owner

Re: Request to add roommate

As of today’s date, I (we) the tenant(s) at the above referenced address, would like to add _____ to the rental/lease agreement. I (we) have attached a rental application for this party.

I (we) understand I (we) will be receiving a follow up letter from Fort Knox Property Management, LLC regarding the approval or denial of the application.

I (we) certify that the above applicant is not living in the property and cannot move in unless approved.

I (we) understand new rental/lease agreements are to be signed if the applicant is approved.

I (we) understand if I (we) fail to fulfill the terms of my (our) obligations, a negative credit report reflecting my (our) credit may be submitted to a credit-reporting agency.

Tenant	Date	Tenant	Date
Tenant	Date	Tenant	Date
Tenant	Date	Fort Knox Property Management, LLC	Date